



NORTH CENTRAL CMA

Second Generation Landcare Grants

MAJOR INTEGRATED PROJECT GRANT APPLICATION FORM

2008/2009

Please note that all relevant parts **must** be filled in **completely** using legible handwriting and black or blue pen. All applicants must complete Part 1. Do not alter, re-order, re-number or delete any sections that apply to your project. Failure to complete required sections to a satisfactory standard may affect the success of the application.

SECTION 1: Must be completed by all applicants

Group Details & Project Summary

Group/Organisation:

Group Incorporation No. or VFF/ FTLA membership no.:

ABN:

GST Registered? Yes No

Nominated Project Manager:

Postal address:

Postcode:

Phone no. :

Mobile:

Person(s) who developed this project proposal (if applicable):

Project Name:

\$\$ amount sought (up to \$10,000): \$

Signatures of two group office-bearers

(Junior Landcare – please provide signatures from mentoring Landcare group or Shire-based Landcare co-ordinator):

“I have read this project proposal and am fully aware of, and agree to, the group’s commitment to the project”.

Position:

Position:

Name:

Name:

Date:

Date:

Applications close 5pm Friday 17th October 2008

Return this form to:

“Second Generation Landcare Grants” C/- North Central CMA, PO Box 18, Huntly 3551.

Before completing this application, please note:

Eligibility Criteria

Grants are only available to non-profit, incorporated community groups (or groups sponsored by an incorporated organisation) that are involved in natural resource management for community benefit on private land or undertaking works on public land which is leased/licensed to a group member or is/could be managed by a community group. ‘Community Groups’ include Landcare, Committees of Management, ‘Friends of’ groups, Indigenous Communities, Field Naturalists/Plant groups, golf clubs and sporting associations. Schools and Local Governments are eligible where they can demonstrate they are partnering a Landcare or other non-profit community group.

To apply for any type of Second Generation Landcare Grant:

1. Check that your group meets the above eligibility criteria
2. Read the North Central CMA Second Generation Landcare Grants guidelines, and apply the General Criteria for funding to your project proposal so that your application will be looked upon favourably.
3. Ensure that you have acquired appropriate approval from, or made contact with, relevant officers or authorities **during the early stages of developing your project proposal** (if applicable). See Land Tenure & Approvals & Technical Advice boxes below.

If in doubt about how to proceed, contact your Shire-based Landcare Coordinator for advice.

All projects, including Final Reports, must be completed by the 31st of December 2009*

*An extension may be granted if necessary due to unforeseen circumstances or if in the best interests of the project objectives (e.g. optimum time to spray or plant). If an extension is required, please apply in writing to the North Central CMA, explaining your circumstances.

SECTION 2: Land Tenure & Approvals / Technical Advice

Checklists

2.1 Land Tenure & Approvals

If your project involves (please tick):	Required Action/s
<input type="checkbox"/> Private land & existing native vegetation	check with your local council if there are any restrictions/ requirements check with your local DSE office or Shire-based Landcare Coordinator for advice
<input type="checkbox"/> Public land - river/creek or wetland	check with North Central CMA first
<input type="checkbox"/> Public land – roadside or rail reserve	check your local council & DSE office first
<input type="checkbox"/> Licensed Crown Land	check your local council & DSE office first

Land Manager's approval or a permit to proceed with your project.

(Signature or attach documentation).

Name: _____ Organisation: _____

Signature: _____ Position: _____

2.2 Technical Advice

If your project involves (please tick):	Required Action/s
<input type="checkbox"/> Support with writing for your application	Your Shire Based Landcare Coordinator will be able to provide you with assistance to fill out this form.
<input type="checkbox"/> Known or possible sites of Aboriginal cultural significance	√ Aboriginal Affairs Victoria provides maps of cultural resources on their website www.dvc.vic.gov.au/aav N.B: All Aboriginal Cultural Heritage is protected by law in Victoria under the Aboriginal & Torres Strait Islander Heritage Protection Act 1984 and the Aboriginal Heritage Act 2007.
<input type="checkbox"/> Native indigenous species list or existing habitat identification	check with your local DSE office or Shire-based Landcare Coordinator for advice North Central CMA's website for vegetation best management practice http://dev.nccma.vic.gov.au/bmp/
<input type="checkbox"/> Known or possible sites of European Settlement	Contact: Parks Victoria, Epsom on (03) 5430 4444 for advice.
<input type="checkbox"/> Pest plants or animals	obtain advice from your local Pest Management Officer where woody weeds are to be treated, project must plan for revegetation/replacement
<input type="checkbox"/> Gorse Control	Gorse projects can be discussed with/referred to the DPI on (03) 5430 4444 Project funding will ultimately be at the CMA's discretion.
<input type="checkbox"/> Salinity education	assistance with project proposal can be obtained from DPI, Epsom (see North Central CMA 2006/2007 Second Generation Landcare Grants Guidelines 2.3.2 p8)

SECTION 3: Project Details: (Refer to 08/09 SGLG Guidelines Section 2.4 p.8)

Shire-based Landcare Coordinators are available to assist groups to develop projects. See page 12 of the guidelines for details.

3.1 Project Name:

Groups Involved:

3.2 Project Type:

Major Integrated Projects must involve at least two of the following components

Please tick relevant boxes

- .. Native vegetation protection, enhancement or establishment (can include threatened species habitat)
- .. Pest Plant management (e.g. weeds)

<ul style="list-style-type: none"> .. Salinity management .. Erosion management <p>Please include:</p> <ul style="list-style-type: none"> .. Community education about this project 			
<p>3.3 Status:</p> <p><i>Is this a new or ongoing project?</i></p> <ul style="list-style-type: none"> .. New – go to 4.4 Technical Assessment .. Ongoing - please provide details below of previous government funding received by your Group in the last year (i.e. Commonwealth Government Envirofund, State Government Second Generation Landcare Grants) 			
Funding type	Project title	Amount received	Final Report Submitted (Y/N)

SECTION 3.5 Activities, Outputs and Expenditure (All amounts to be entered EXCLUDING GST)

1. Project Management

Activities	Activity Cost			Funding Contributors			
	# units	Unit type	\$/unit	Total \$\$	Group	Other	CMA
• Project management (<i>labour only – up to 10% of funds sought</i>)		Hour	20	\$	\$	\$	\$
• Skills and training events attended by Project Manger		Number		\$	\$	\$	\$

2. Monitoring

	No. of Units			Type of Unit			
- Monitoring				Area monitored			
				Number of sites monitored			
Activities	Activity Cost			Funding Contributors			
	# units	Unit type	\$/unit	Total \$\$	Group	Other	CMA
• Project management - monitoring & evaluation		Hour	20	\$	\$	\$	\$

3. Revegetate bare ground

	No. of Units			Type of Unit			
- Area revegetated (i.e. bare ground)				Hectares			
Activities	Activity Cost			Funding Contributors			
	# units	Unit type	\$/unit	Total \$\$	Group	Other	CMA
• Ground preparation (e.g. ripping)		Hectares		\$	\$	\$	\$
• Purchase seed		Kilogram		\$	\$	\$	\$
• Purchase seedlings/tubestock		Each		\$	\$	\$	\$
• Purchase tree guards		Each		\$	\$	\$	\$
• Equipment hire		Hour		\$	\$	\$	\$
• Fencing materials (<i>up to \$4.50/metre</i>)		Metre		\$	\$	\$	\$
• In-kind labour		Hour	20	\$	\$	\$	

4. Protect & enhance existing vegetation

	No. of Units			Type of Unit		
- Area of existing vegetation fenced				Hectares		
- Area revegetated (i.e. amongst existing vegetation)				Hectares		
Activities	Activity Cost			Funding Contributors		
	# units	Unit type	\$/unit	Total \$\$	Group	Other

Fencing materials (<i>up to \$4.50/metre</i>)		Metre		\$	\$	\$	\$
• In-kind labour		Hour	20	\$	\$	\$	
• Purchase seed		Kilogram		\$	\$	\$	\$
• Purchase seedlings/tubestock		Each		\$	\$	\$	\$
• Purchase tree guards		Each		\$	\$	\$	\$

5. Pest Animal Control	No. of Units				Type of Unit		
- Area treated for pest animals (<i>Fumigation of warrens not normally funded, please refer to Guidelines 2.4.2</i>)					Hectares		

Pest Animal/s (please specify):

Activities	Activity Cost				Funding Contributors		
	# units	Unit type	\$/unit	Total \$\$	Group	Other	CMA
• Equipment hire - Rabbit harbour removal		Hour		\$	\$	\$	\$
• Equipment hire - Rabbit warren ripping		Hour		\$	\$	\$	\$
• Contractor hire		Hour		\$	\$	\$	\$

Registered contractor name (if known):

• In-kind labour		Hour	20	\$	\$	\$	
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6. Weed Control	No. of Units				Type of Unit		
- Area treated for weeds - (<i>Actual area treated, not project or target area</i>)					Hectares		
- Sites treated for weeds (how many sites make up treated area)					Sites		

- Weeds treated (please specify): Note: the weed(s) to be controlled must be priority species in the *North Central Weed Action Plan*. In most cases, replacement of woody weeds with similarly structured indigenous species must be part of this project.

- Area revegetated (compulsory if woody weeds are being removed)					Hectares		
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Activities	Activity Cost				Funding Contributors		
	# units	Unit type	\$/unit	Total \$\$	Group	Other	CMA
• Contractor hire		Hour		\$	\$	\$	\$

Registered contractor name (if known):

• Equipment Hire		Hour		\$	\$	\$	\$
• Herbicide		Litre		\$	\$	\$	\$
• In-kind labour		Hour	20	\$	\$	\$	
• Purchase seed		Kilogram		\$	\$	\$	\$
• Purchase seedlings/tubestock		Each		\$	\$	\$	\$

• Purchase tree guards		Each		\$	\$	\$	\$
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7. Erosion control		No. of Units			Type of Unit		
- Area treated for soil erosion through fencing					Hectares		
- Length of gully stabilised					Kilometre		
Activities		Activity Cost			Funding Contributors		
		# units	Unit type	\$\$/unit	Total \$\$	Group	Other
• Fencing materials (up to \$2.50/metre)			Metre		\$	\$	\$
• In-kind labour			Hour	20	\$	\$	

8. Salinity control		No. of Units			Type of Unit		
- Area revegetated to control salinity discharge					Hectares		
- Area revegetated to control salinity recharge					Hectares		
Activities		Activity Cost			Funding Contributors		
		# units	Unit type	\$\$/unit	Total \$\$	Group	Other
• Ground preparation (e.g. ripping)			Hectares		\$	\$	\$
• Purchase seed			Kilogram		\$	\$	\$
• Purchase seedlings/tubestock			Each		\$	\$	\$
• Purchase tree guards			Each		\$	\$	\$
• Equipment hire			Hour		\$	\$	\$
• In-kind labour			Hour	20	\$	\$	

9. Community education & engagement about your project		No. of Units			Type of Unit		
- Awareness raising – Field days					No. of events held		
					No. of participants		
- Awareness raising – Workshops					No. of events held		
					No. of participants		
- Awareness raising – Signage					No. of signs		
					No. of people reached		
- Skills and training – Education/Training					No. of events held		
					No. of participants		
- Community driven plan – Local area					No. of plans completed		

					Area covered by plan			
Activities	Activity Cost				Funding Contributors			
	# units	Unit type	\$\$/unit	Total \$\$	Group	Other	CMA	
• Advice/Support - educate general		Hours		\$	\$	\$	\$	
• Advice/Support – group administration assistance <i>(inc. food, postage, telephone, mileage etc – enter as a total cost)</i>				\$	\$	\$	\$	
• Advice/Support - group community education and training assistance		Hours		\$	\$	\$	\$	
• Equipment Hire <i>(e.g. bus; porta-loo)</i>		Hours		\$	\$	\$	\$	
• Structure - erect signage		Number		\$	\$	\$	\$	
TOTAL Expenditure for ACTIVITIES								
Add up all the activities and total them here		Activity Cost				Funding Contributors		
		# units	Unit type	\$\$/unit	Total \$\$	Group	Other	CMA
TOTAL (EX. GST)					\$	\$	\$	\$

3.6 Monitoring

List how you will measure the effectiveness of the project?

3.7 Locality

Provide details of the location of your project and on-ground works. Use a photocopy (ies) of a 1:25,000 topographic map, or contact your shire-based Landcare co-ordinator for a copy of your group area as mapped in the eFarmer program.

NB. You will be required to provide detailed maps of your on-ground works in your Final Report.

Purchase and photocopying of topographic maps for the project can be built into your budget.

Map purchases can be made from DSE information centre, Epsom ph. 5430 4444. Cheque or credit card.

Alternatively, contact your local Shire-based Landcare Coordinator to arrange for a copy of your group's eFarmer map.

3.8 Participating Landowner list
(must include landholder signature)

Name	Address	Signature	Number as per attached A4 map



NORTH CENTRAL CMA Second Generation Landcare Grants

CHECKLIST

Before submitting your application, please check the following:

- .. Application form completed – **Section 1 (compulsory)**, as well as Grants 1, 2 or 3 as appropriate
- .. Photocopies attached of 1:25,000 (or 1:30,000) topographic maps where on-ground works are intended
(See North Central CMA 2007/2008 Second Generation Landcare Grants Application section 4.9 p12 or your shire based Landcare Coordinator for a copy)
- .. Indigenous plant species list attached if revegetation is part of the project (unless the site has altered conditions – e.g. salinity – and tolerant plants are required. Please list).
(See North Central CMA 2007/2008 Second Generation Guidelines p9)
- .. Landowner list completed where works are on private land
- .. DSE &/or Council advice/permit if existing native vegetation is to be affected by works
- .. DSE advice if threatened plant or animal species are involved in the project
- .. North Central CMA if river/creek or wetland is involved
- .. Public land (including roadside, rail reserve & Crown Land) involved – checked with local council & DSE office first
- .. Known or possible sites of Aboriginal cultural significance - consulted with Aboriginal Affairs Victoria, or contacted Parks Victoria, Epsom re: European sites

Please ensure that all relevant sections of your application are complete. If unsure, please contact your Shire-based Landcare Coordinator for assistance. Incomplete applications will be rejected.

**Applications close at 5pm, Friday 17th October 2008.
Late applications will not be accepted.**