



**2007 – 2008
LANDCARE GROUP**

ANNUAL CELEBRATION OF ACHEIVEMENTS TEMPLATE

Please fill out and if you need assistance please contact your local Landcare coordinator
Please Return to Allison Long Regional Landcare Coordinator PO Box 18 Huntly 3551
BY 30th JUNE 2008

1. Introduction

- a. **Group Name:**
- b. **Year Group was first established:**
- c. **Number of persons on contact list:**
- d. **Group Description:** *(circle appropriate)*

Group type: Landcare Friends of group Committee of management, Other (please describe)

What category best describes your group: Rural Urban Fringe Urban

2. Landcare area coverage

What total hectare area does the Landcare group cover?
.....ha

3. Action Plan

Does the group have an Action Plan? Yes " No "

If yes, please attach.

4. **Summary/ Highlights of your Landcare group activities from the 1st of July 2007 to June 2008.**

This will provide an overall view of the groups Landcare activities of the past year.

NOTE: If available the Chair's - Presidents reports can be used to provide this information or when this report is completed, it can be used as a chair's/presidents report

§
§
§
§

5. **Meetings**

Please provide information on the number of meetings your group has held in the past year and the average number of participants

(Note: The Group's meeting minutes will can be used to provide further detail. Please attach if possible)

No. of meetings held _____

Average no. of participants attending _____

6. **Field days**

Please provide information relating to the number of field days the group has held in the past year and the topics covered and the number of attendees. If your group had guest speakers in the last year, please provide the name of the all guest speakers and the topics presented. This will allow us to determine the overall number of guest speakers and the various topics covered by all Landcare Groups throughout the region.

Field Day	Date	Speaker	Topic covered/ Discussed	Venue	No. of attendee's

7. Grants / Funding:

What grants/funding applications were successful?
(If possible, please attach Treasurer's report)

Successful Funding Application	\$ Amount received

8. On ground projects & activities

What on ground projects has the group undertaken in the past year? Please provide information relating to issue addressed the on ground outcome achieved, the number of people involved and the time spent. If practicable, please mark on a map completed projects in as much detail as possible. The use of a key / legend or colour coding would greatly assist us in defining the achievements of a group, eg **TR** = area of terrestrial revegetation, or ++++++++ = fencing

For tree planting:

Detail the area revegetated, the number of trees and shrubs planted

For Soil Conservation:

Number of sites and overall ha area rehabilitated

For Waterway management/rehabilitation:

Stream length protected km's

For Fox control:

Length of bait trail laid, number of bait takes, number of participants

For Rabbit control:

Kg's of bait laid, length of bait trail, Ha area treated

For Weed management:

Weed species treated, Ha area treated

For other types of activities: also ensure the outcomes are detailed

On ground projects and activities table

Activity type	Measurement ie. Ha, km, KG etc	Number of participants	In kind contribution (labour hours / monetary contribution)	Project outcomes

Estimated voluntary hours contributed by your group for the year _____

9. Pictures of Landcare Group events/ meetings and relevant media articles.

Please provide any pictures of your Landcare Group events/meeting and relevant media articles held throughout the past year. *(If you have hard copy photos, they can be scanned and returned to you as soon as possible).*

Additional Notes

Please add any additional notes you may wish to include or if you have run out of space on any of the questions.

NORTH CENTRAL LANDCARE

Group Trends Assessment Exercise

2007-2008



NORTH CENTRAL
Catchment Management Authority

Preface:

Understanding the health of any group is important and can be valuable in terms of gaining a shared understanding and insight to areas where group's can look at developing their ability to become stronger, healthier and more vibrant organization. Also groups should take the time out to reflect on their successes, recognize their strengths and reward themselves regularly on their achievements.

Doing this on a regular (say annual basis), can result in ongoing group and member satisfaction and can lead to group's improvements in their health and vibrancy.

It is also valuable to gain an understanding of how the trends of Landcare groups over time are changing and which elements of a group's operation effect or impact on success.

With these thoughts in mind, we ask that you take the time as a group, to discuss and rate the overall health of your group, as well as a number of more specific elements relating to your Landcare group's health.

In doing this we ask you to identify both how the group is functioning currently and reflect on how it was 2 years ago (2006), using this self-assessment form. Also for the benefit of the group you may like to use the where do we wish to be in 2009 column and the opportunities column, to identify some strategies to get there, this can be filled in to identify where the group believes it can improve, and how this might happen.

Please keep a copy of this document for your own group to use and return a copy to your Shire-based Landcare Facilitator.

Thank you for your assistance and we hope this exercise will be of assistance to the future direction and health of your group. We will now collate the information from all the Landcare groups within the North Central and return the completed **Annual Celebration of Landcare Achievements in the North Central** to your group secretary ASAP so it can be presented back to the group as a whole.

With thanks, from Allison Long

Regional Landcare Coordinator NCCMA

Exercise 1.

How does your group rate its **overall health?** – tick the description that best describes the overall health of your group now, and then the one that best describes your group as it was 2 years ago (2006). If you wish, you may like to identify where your group would like to be in 2009.

Score	Description	2006	Now	Where does your group anticipate to be in 2009	What are the opportunities for continuing or assisting group success
<i>Trail Blazers (Thriving)</i>	Our group has its own identity and strives for excellence. Our plans and directions are well documented and others are well informed and aware of our intentions. We are the holder of expert knowledge concerning our area. We are clear on what we are trying to achieve and our role in achieving it. We determine the direction of work ourselves first and then seek suitable sources of resourcing. We know who can offer assistance and we tap into them when needed. We strive to ensure that everyone in the district understands our role and is a member of our Landcare group. If any of our committee leaves, others will step up and our group will continue to prosper. Most of our projects involve collaborations with major stakeholders. We actively seek contacts and knowledge beyond our immediate borders. We are able to find and secure finances to support our projects and do this in collaboration with other partners.				
<i>Rolling along smoothly (Strong)</i>	We have an action plan that we actively work on. Our projects tend to be large in scale. Our committee is very motivated and can explain why the group exists, even if other members cannot. We have a broad and active membership. From time to time we actively seek contacts and knowledge beyond our borders. Our activities usually involve other organizations as partners.				
<i>Moving forward (OK)</i>	Our group has an action plan, or has plans to develop one. We feel we are making progress. We actively seek assistance from our support person, but we may still be dependent on a dedicated few. We are ‘chugging’ along, but we are not stretching ourselves right now - we are working within our current capabilities. We are happy within our own group borders – we rarely attend wider meetings or forums. Our activities do not usually involve other organizations to any great extent.				
<i>Struggling along with the same dedicated core (Surviving)</i>	Our activities are often prompted by a funding round or a call from the support person. Our office bearer positions are difficult to fill. We have few new members. We haven’t got around to action planning yet – (or we have one that we don’t use). We don’t all see the value of action planning. We tend to focus and work on single issues only. We don’t generally talk about our Landcare group with pride.				
<i>Just hanging on (Stalling)</i>	We don’t have an action plan (or we don’t use it). Our meetings are irregular and only a few core members attend, (or our meetings are non-existent). We don’t really have agreed goals. There are little or no on-ground works happening, and if so it happens in an ad-hoc manner. We rarely talk about our Landcare group with pride. We have little contact with other groups and organizations and either don’t have or don’t access external support.				
<i>In recess (Stalled)</i>	Our group has decided to go into temporary recess. The group needs to find more interested community members to be involved. Our group needs to redefine the purpose for a group in our area, and if there is interest in a group at all.				

Exercise 2.

How does your group rate itself with respect to the elements of group health? Using the rating scores below fill in the Key Group Health Elements Table below.

Rating categories scores	Very poor	Poor	Ok	Good	Excellent
Rating scores	1	2	3	4	5

Key group health elements

Health Categories	Description	2006	Now	Anticipated score in 2009	Opportunities
Vision / direction	How clear is your group about what it is trying to achieve and how it will get there?				
Purpose / role	How clear is your group about what its role is and why it exists?				
Planning	How would you rate your group at planning its direction and activities?				
Succession/Leadership	How easy is it to find new people or to fill group leadership roles?				
Internal systems	How are your group's internal systems and processes? (such as running meetings, managing finances, communicating to the rest of the group)				
External profile	How would your group rate its external profile – ie how widely recognized is the group, and what it is on about, known?				
Financial resources	How strong is your group's financial base and how successful is your group at attracting financial support where needed (grants, sponsors, donors, etc.)?				
People resources	How strong is your membership base related to it's potential and how good is your group at attracting new members and retaining existing ones. Also how would you rate the groups ability in attracting people to special events?				
Information resources	How would you consider your group's knowledge base and how effective is your group at finding out what it needs to know?				
Networks	How are your group's networks – ie how well-connected (eg partnerships, regular contact, etc.) is your group to other groups and organizations that can help your group do what it wants to do?				
Confidence	How does your group rate its confidence to try new things and/or tackle new issues?				
Existing human capital	How would your group describe it's base of skill and experience in relation to its activities				
Building human capital	How would your group rate it's ability in developing the skills and experience of its members?				
Social capital	How would you're group rate it's social relationships within the group, and how effective is your group at developing and maintaining these relationships?				
External support	How easy is it for your group to access external support when required, and how well do you rate the support you receive? (eg from a coordinator or facilitator, a local government or DPI/DSE officer's, etc.)				

J

J Thank you! J J