Project Officer – Community Engagement

- Leading natural resource management agency
- Great lifestyle location
- An opportunity to assist our region's community



The purpose of the North Central CMA is to protect and enhance the integrity of our catchments. Our vision is to become a benchmark organisation by working in partnership with our communities to deliver enduring natural resource management outcomes. We are currently seeking an enthusiastic and motivated person to join our team as a Project Officer, specialising in community engagement.

Located at our Huntly office, you are minutes from all that the City of Bendigo and its surrounding area has to offer. Bendigo is a place where art, sport, culture, food, wine and heritage attractions combine to make it one of the fastest growing cities in regional Victoria.

Directly reporting to the Manager of the Gunbower Forest Project, the focus for the Project Officer role will be to ensure the indigenous community is engaged, informed and empowered through participation in a range of programs being delivery by the North Central CMA. Key programs central to the role will be the Living Murray Program, the Kerang-Gunbower Wetlands Enhancement Project and development of the Land and Water Management plans across the North Central region.

The essential criterion to succeed in the role includes:

- Demonstrated experience in the management of projects, programs and contracts related to natural resource management and/or community engagement.
- Experience in the planning and delivery of community engagement activities and the ability to work with a diverse range of stakeholders, government bodies and community members, including Aboriginal communities, groups and organisations.
- Knowledge of and experience in Indigenous engagement and cultural heritage, including an understanding of the *Aboriginal Heritage Act* 2006.
- Strong oral and written communication skills (including presentation skills) demonstrating the ability to prepare clear and concise assessments and reports.
- Proven organisational skills with the ability to set priorities and achieve objectives within timeline and budget constraints.
- Good knowledge and experience of Indigenous culture and society in the North Central CMA region and an understanding of the key Indigenous issues would be advantageous.



The successful applicant should be a team player with the ability to work within a small diverse team of people.

For further information about this position, obtain a position description from <u>www.nccma.vic.gov.au</u> or contact Melanie Tranter on 0408 057 797.

Applications marked 'Confidential' and addressing the position description key selection criteria should be e-mailed to <u>hrmanager@nccma.vic.gov.au</u> or posted to the HR Manager, North Central CMA, PO Box 18 Huntly VIC 3551.

Applications will be accepted until 5pm, Friday November 18th, 2011.

www.nccma.vic.gov.au